

LOWER HARDRES AND NACKINGTON PARISH COUNCIL
The Annual Parish Council Meeting will be held on Wednesday 8th May 2024
5pm in the Committee Room, Baker White Memorial Hall

A G E N D A

1. **Appointment of Chairman**
 2. **Apologies for Absence**
 3. **Declarations of Interest**
 4. **To Approve the Minutes of the Meeting held on 17th April 2024 and Matters Arising.**
 5. **Appointment of Proper Officer and Responsible Financial Officer**
 6. **To consider appointment of Members Responsibilities**
 7. **Finance Matters**
 - (i) To approve the following payments

HMRC	£	93.40	PAYE (April 2024)
KSS Air Ambulance	£	50.00	Donation
McCabe Ford Williams	£	TBA	Operation of PAYE
Zurich Insurance	£	300.00	Annual Insurance
Carol Castle	£	TBA	Internal Audit Fee
Village Hall Committee	£	TBA	Commemoration of D Day 1944
Parish Clerk	£	42.95	Expenses & Stationery
 - (ii) Update on website following Members meeting
 - (iii) Painting and repair to Bus Shelters
 - (iv) To approve and sign End of Year Papers and AGAR 2023-2024
 - (v) To note dates for Public Inspection of 2023-2024 Accounts
 5. **Planning Matters**
 - (i) Consultation on Local Plan up to 2040
 6. **Planning Decisions of Canterbury City Council**
 7. **Highway Issues and PROW**
 - To note and approve Cllr Taylor's observations on further Highways letter of refusal for a speed reduction on the B2068.
 - Notice of diversion of Public Footpath CB 362 (Part) – Little Catts Farm and Great Catts Farm.
- The following item may be taken with the press and public excluded*
8. **Parish Council Vacancy**
 9. **Correspondence, Publications and other matters of an urgent nature**

To consider any correspondence that needs attention
 10. **To Confirm Date of the Next Meeting**

Susan Sham, Parish Clerk