

LOWER HARDRES AND NACKINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 7th June 2023

5pm in the Baker White Memorial Hall

In attendance were Cllrs Miss Grundy, Beaumont, Mrs Fox, the Parish Clerk and one member of the public

1. Apologies for Absence

Apologies were received from Cllr Taylor

2. Declarations of Interest

There were no declarations of interest

3. To Approve the Minutes of the Meeting held on 17th May 2023 and Matters Arising.

The minutes of the meeting held on 17th May were approved and signed by the Chairman as a true and correct record.

Due to its confidential nature part of item 4vi may be taken with the press and public excluded

4. Finance Matters

(i) Members approved the following payments

HMRC £ 93.40 PAYE (May 2023)

Parish Clerk £ 57.46 Expenses & Stationery

(ii) To note and accept Concurrent Functions Funding Legal Agreement 2023-2024.

The document having been circulated, members agreed to accept and sign the agreement.

(iii) Members noted the Draft Level of Reserves and Payment Sheet as at 16th May 2023

Draft Level of Reserves 16th May 2023

Opening Balance 01.04.23	13701.48
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Income Received to Date

Precept	11922.00
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Concurrent Functions Funding

Total Income	11922.00
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Total Income & Reserves

25623.48

Less expenditure to date

1916.28

Total

23707.20

Bank Balances as at 16th May 2023

Lloyds Bank Account Sheet 109

16306.31

National Savings Account

7418.89

Balance

23725.20

Less Unpresented Cheque

18.00

Total Balances

23707.20

(iv) To consider response from KALC re Insuring War Memorials

KALC advice is that we should be cautious about this as basically 99% of War Memorials are not owned by the local council, although many councils' do help to maintain or award grants towards its upkeep. When Memorials were first built it was usually on an odd piece of land given by private benefactors or public subscription, but few are registered in terms of land ownership. If a Council is one of the 99% that do not own the land on which the memorial stands, it does not become an asset as in the parish council's register of assets and therefore should not be insured by the council.

(v) Emergency Plan and Risk Assessments

The Clerk has received an email from the Emergency Planning Officer at CCC requesting a copy of our current emergency plan and informing that Kent Resilience Forum is holding a two part workshop to assist councils' in setting up an emergency plan. The Clerk explained that when we initially put together a plan some years ago we considered

that it was adequate for our size Parish and that the KRF suggested plan was far too detailed. It was suggested that we approach the owner of a barn and possibly the Church at Nackington to enquire whether either of these venues can be used as an assembly point and temporary shelter if necessary for those living in that area of the Parish. It was agreed that following any alterations a copy of the plan be sent to CCC.

Members agreed the Risk Assessment with one or two minor amendments is adequate.

Due to the confidential nature of the next item it was agreed to defer to the end of the meeting to be taken with the press and public excluded

(vi) To consider response from the Cricket Club regarding Street End bench & finance

5. **Planning Matters**

- (i) CA/23/00889 Little Chart House, Hardres Court Road, Lower Hardres
Single-storey rear extension. No objection
- (ii) CA/23/00901 Corvesgate, School Lane, Lower Hardres
Single-story extension to rear together with garage following the demolition of existing garage. No objection
- (iii) CA/23/00969 Long Orchard, Hardres Court Road, Lower Hardres
Proposal: Rear extension and first floor extension with external alterations to first floor. Members considered that the proposals were quite extensive turning majority of the bungalow into a large two-storey house. It was also noted that the drawings appeared to show the garage protruding almost up to the front boundary thereby leaving no turning room and possibly resulting in vehicles having to back out onto the road. Members to request the planning authority to take into consideration any observations they may receive from neighbours.

6. **Planning Decisions**

There were no planning decisions this month

7. **Highway Issues and PROW**

The Clerk has sent the revised Highway Improvement Plan through to KCC Highways and has received a reply offering three dates for a meeting. Subject to Cllr Taylor's approval it was considered that Thursday 22nd June 1pm to 3pm to be the most suitable.

Due to the confidential nature of the following will be taken with the press and public excluded

8. **Correspondence, Publications and other matters of an urgent nature**

- To consider response from the Cricket Club
The Clerk to send a copy of the 15th March 2020 letter originally sent to the Cricket Club together with a copy of the minutes of 10th March 2020 and the 28th April 2020.
- To consider any candidates for the Parish Council vacancy
As there is nothing to report this item to be deferred to the next meeting

9. **Confirmed the date of the next meeting as 5th July 2023 5pm**

The meeting closed at 6pm

Signed.....Date.....