

# LOWER HARDRES AND NACKINGTON PARISH COUNCIL

## Minutes of the Parish Council Meeting held on

Wednesday 5<sup>th</sup> June 2024

In attendance were Cllrs Jane Grundy, Adrian Beaumont, Jo Fox, the Parish Clerk and one member of the public

### 1. Apologies for Absence

Apologies were received from Cllr Taylor

### 2. Declarations of Interest

Cllrs Miss Grundy and Beaumont declared an interest in item 4i Finance Payments as both are members of the Village Hall Committee.

### 3. To Approve the Minutes of the Meeting held on 8<sup>th</sup> May 2024 and Matters Arising.

The minutes of the meeting held on 8<sup>th</sup> May 2024 were approved and signed by the Chairman as a true and correct record.

### 4. Finance Matters

(i) Members approved the following payments

HMRC	£ 93.40	PAYE (May 2024)
LH Village Hall	£ 500.00	D Day Commemoration – Donation
KIKK	£ 550.00	Stage 2 of new Website – Approved and paid by Chairman and recorded in July Payments
Parish Clerk	£ 52.10	Expenses & Stationery

(ii) To approve P60 End of Year Certificate 2023-2024

Members agreed with the tax figure on the 2023-2024 P60 and noted a very minor shortfall on the salary paid.

(iii) Update on Website

Migration of all contents from the old website to the new has been successfully carried out, the clerk's new email has been set up with exactly the same credentials as the old. KIKK has also set up a self-uploading system for the minutes and agendas.

(iv) To approve and sign Concurrent Funding Agreement 2024-2025

Members approved the Concurrent Agreement between the City Council and Parish Council which was then signed by the Chairman and Clerk.

(v) To approve Payments Sheet and Draft Level of Reserves

Members approved the Draft Level of Reserves and Payment sheet as at 8<sup>th</sup> May 2024

*Items 5ii and 5iii have both been determined by the Planning Authority – please see item 6*

### 5. Planning Matters

(i) CA/24/00532 Patcham House, 5 Nackington Park, Nackington Road, Lower Hardres. Application for lawful development certificate for proposed single-storey rear extension together with roof extension with 3 rear dormers and rooflights to side following demolition of an existing conservatory. Members do not raise any objections.

(ii) CA/24/00686 Merton Farm, Merton Lane, Lower Hardres

Prior notification for replacement lean-to extension to agricultural barn.

(iii) CA/24/00687 Merton Farm, Merton Lane, Lower Hardres

Prior notification for demolition of agricultural building

(iv) CA/24/00754 Great Catts Farm Cottage, Stone Street, Petham

Single-storey side extension following demolition of existing single-storey extension.

No objections raised

(v) CA/24/00755 Great Catts Farm Cottage, Stone Street, Petham

Application for Listed Building Consent for external and internal alterations including single-storey side extension following demolition of existing single-storey extension together with insertion of partition wall between storage and bedroom and between bedroom and bathroom along with alteration to fenestration and mezzanine floor.

No objection subject to there being no issues from Petham or Upper Hardres and that

- any observations from the Conservation Office are taken on board.
- (vi) CA/24/00756 Pyneham, Hardres Court Road, Lower Hardres  
Fell Scots Pine tree in garden.  
No objection but being in the Conservation Area, would like a suitable replacement.
  - (vii) Consultation on Local Plan up to 2040

**6. Planning Decisions of Canterbury City Council**

- (i) CA/24/00686 Merton Farm, Merton Lane, Lower Hardres  
Prior notification for replacement lean-to extension to agricultural barn.  
No prior notification required
- (ii) CA/24/00687 Merton Farm, Merton Lane, Lower Hardres  
Prior notification for demolition of agricultural building  
No prior notification required

**7. Highway Issues and PROW**

To note response from Highways re our acceptance of repeater roundels

- Kent Highways advised they would arrange for some additional 40mph roundels next to the repeater signs and some slow markings on the road surface.

**8. Correspondence, Publications and other matters of an urgent nature**

Members noted receipt of a letter of thanks from Kent Surrey Sussex Air Ambulance for our kind donation.

*The following item may be taken with the press and public excluded*

**9. Parish Council Vacancy**

**10. Confirmed the Date of the next meeting as 3<sup>rd</sup> July 2024 5pm**

*The meeting closed at 6pm*

Signed.....Date.....