

LOWER HARDRES AND NACKINGTON PARISH COUNCIL
The Annual Parish Council Meeting will be held on Wednesday 17th May 2023
5pm in the Baker White Memorial Hall

Prior to commencement all Councillors to sign the Declaration of acceptance of Office

A G E N D A

1. **Appointment of Chairman for 2023- 2024**
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **To Approve the Minutes of the Meeting held on 4th April 2023 and Matters Arising.**
5. **Appointment of Proper Officer and Responsible Financial Officer**
6. **Elections 2023 and Consideration of co-option of one member**
7. **Finance Matters**
 - (i) To consider three quotations for renewal of insurance
 - (ii) To approve the following payments

Village Hall Committee	£ 1000.00	Coronation Celebration
TBA	£ TBA	Insurance
KALC	£ 318.58	Annual Subscription
MFW	£ 283.20	Operation of PAYE
Mrs C. Castle	£ 200.00	Internal Audit
HMRC	£ 93.40	PAYE (April 2023)
HMRC	£ 93.40	PAYE (May 2023)
Parish Clerk	£ 45.57	Expenses & Stationery
 - (iii) To note receipt of £11922.00 Precept from CCC
 - (iv) To approve Internal Auditors Report for End of Year Accounts 2022-2023
 - (v) To approve Governance page of Annual Governance & Accountability Return (AGAR)
 - (vi) To approve Accounting Sheet of AGAR and all papers required for publication which include notice of public rights and dates of publication, list of variances between this year and last year, earmarked expenses, fixed assets register, balance sheet.
 - (vii) Banking
 - (viii) To consider request from the Cricket Club regarding Street End bench
8. **Planning Matters** *Due to time constraints item 8i has been considered*
 - (i) CA/23/00639 3, Butts Meadow, Hardres Court Road, Lower Hardres
Two-storey side extension and single-storey rear extension
 - (ii) CA/23/00844 John Baker White Memorial Hall, Hardres Court Road, Lower Hardres.
Single-Storey side extension
 - (iii) To consider any applications received since publication of the agenda.
9. **Planning Decisions**
10. **Highway Issues and PROW**
 - *To consider meeting with KCC with a view to include further highway issues in the HIP*
11. **Correspondence, Publications and other matters of an urgent nature**
12. **To Confirm Date of the next meeting**

Susan Shaw, Parish Clerk