

**LOWER HARDRES AND NACKINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on Wednesday 7<sup>th</sup> September 2022**

In attendance were Cllrs Jane Grundy, Douglas McCully, Brian Moore, Adrian Beaumont, the Parish Clerk and one member of the public. Apologies were received from Cllr Michael Taylor.

*Prior to commencement Mr David Harrison advised the meeting that the time has come for him to retire from looking after Nackington War Memorial and the area on which it stands, but fortunately has found a nearby resident to take over. Mr Harrison informed the Council that due to moles the land surrounding the Memorial has become unsafe with holes and is unstable to walk on, he suggested that it really requires a hard standing and has some suggestions for the design which may keep the cost reasonably low. Following a short discussion on how to raise the money, the Chairman thanked Mr Harrison for his work and care in looking after the Memorial over many years and to place the Parish Councils thanks on record.*

**1. Declarations of Interest**

There were no Declarations of Interest

**2. To Approve the Minutes of the last Meeting and Matters Arising**

The minutes of the meeting held on 6<sup>th</sup> July 2022 were approved and signed by the Chairman as a true and correct record. There were no matters arising that are not on the agenda.

**3. Finance Matters**

(i) Following receipt of the PCC accounts showing the amount of funding spent on the upkeep of the Burial Grounds, it was proposed and seconded that the Parish Council award a grant of £1000.00 to be shared equally between the two Parish Churches towards the upkeep of the Burial Grounds.

(ii) To approve the following payments

HMRC	£ 71.20	PAYE July (Paid)
HMRC	£ 71.40	PAYE August
Parochial Church Council	£1,000.00	Grant towards upkeep of Burial Grounds
Michael Harris	£ 129.46	TSO Host - Security & Host
Parish Clerk	£ 53.24	Expenses & Stationery Two Months

(iii) To authorize payment for speedwatch equipment  
Following clarification on where to purchase the new equipment, it was agreed the Clerk place an order with Decatur Electronics.

(iv) To confirm acceptance of quotation for two notice boards

Members accepted the quotation for two new notice boards in the sum of £2198.00 plus VAT. The Clerk to obtain clarification from the supplier on the type of installation required for the boards.

(v) Website – to agree charge for security

The Clerk has been advised that our Host Company requires us to pay for security of our website through their system, this together with the charge of hosting the website will be approximately £107.88 plus VAT, Annually. Members agreed to this but to enquire why some members are not receiving emails sent from our parish address.

(vi) Approval and completion of Annual Audit 2021-2022 and to consider Option to Opt Out of SAAA External Appointments Audit Arrangements for 2022-2027.

- Members were pleased to note approval and completion of the Annual Audit 2021-2022.
- In 2017-18 new audit regulations came into being whereby all Parish Councils under a certain expenditure/income opted in to the central procurement regime managed by the SAAA (Smaller Authorities Audit A) for five years. This period is now at an end. The next five year appointed period runs from 2022-23 until 2026-27 and we now have the opportunity to Opt-Out if we so choose, however this carries a significant amount of responsibility and expense, whereas by remaining under the auspices of the SAAA is a much simpler solution. It was therefore proposed and seconded that we select to Opt-in for the next five year period. On being put the motion was carried unanimously.

- (vii) To approve Draft Level of Reserves and Payment Sheet  
Members approved the Payment Sheet and Draft Level of Reserves up to 09.08.22
- (viii) To approve addition of two more signatories to the NS&I bank account  
It was proposed and seconded that Cllrs Brian Moore and Adrian Beaumont be added as signatories to the NS&I account. On being put the motion was carried.

**4. Planning Matters**

- (i) CA/22/01631 Street End Cricket Club, Street End, Lower Hardres  
Application for lawful development certificate for proposed replacement nets.
- (ii) CA/22/01851 Whitehill House, Bridge Road, Lower Hardres  
T.P.O no 2 1973 - T1) Reduce and reshape Ash tree to previous cutting points and reduce away from garage, as done previously,, T2) Reduce and reshape Sycamore to previous cutting points, to the right side of the driveway. Location:
- (iii) CA/22/01850 The Vines, Bridge Road, Lower Hardres  
T.P.O No 4 1964, T1) - To reduce the Sycamore tree located to the left corner of the rear garden, reducing the tree down to its previous cutting points (30% reduction) and re-shape all round.
- (iv) Members Draft Design Statement  
It was confirmed the date of the public meeting to discuss the draft Planning Statement and Local Needs/Affordable Housing as Tuesday 4<sup>th</sup> October 2022 6pm.

**5. Planning Decisions**

- (i) CA/22/00711 Court Lodge, Church Lane, Nackington  
Application for Listed Building Consent for external alterations including new car port following demolition of garage. Application withdrawn
- (ii) CA/22/01276 Land adjacent to Summerhaze, Hardres Court Road, Lower Hardres  
Removal and installation of high voltage overhead lines. Planning Guidance.
- (iii) CA/22/01303 North Court, School Lane, Lower Hardres.  
Application for lawful development certificate for existing building with continued use within class e. Awaiting Decision

**6. Highway Issues and PROW**

Notes of informal joint parishes' meeting re cycle and pedestrian lanes.  
Majority of the discussion appeared to be on highway issues rather than new or joined up PROW and cycle ways. A further meeting has been arranged.

**7. Correspondence, Publications and other matters of an urgent nature**

**8. Confirmed the Date of the next Parish Council meeting as Tuesday 4<sup>th</sup> October 2022 5pm to be followed at 6pm by a public meeting on the draft Planning Statement and Local Needs Housing.**

Signed.....Date.....