

LOWER HARDRES AND NACKINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 5th April 2022

1. Apologies for Absence

Apologies were received from Cllr Moore

2. Declarations of Interest

Cllr Miss Grundy declared an interest in item 4ii Finance Payments

3. To Approve the Minutes of the Meeting held on 2nd March 2022 and Matters Arising

The minutes of the meeting held on 2nd March were approved and signed by the Chairman as a true and correct record.

Item 7 Local Needs Housing: Unfortunately Mr Baker-White could not attend this meeting so Mr Rooke has suggested next month, however as the Chairman will be away it is suggested that we invite them both to either the May or June meeting.

Item 9 Trees around Nackington War Memorial: The Clerk enquired whether members had checked this and if a problem, who is responsible for the trees. It was noted that graffiti has been sprayed on the bin at the same location. A member agreed to report this to CCC.

Due to the confidential nature of item 4iv the press and public will be excluded from the meeting.

4. Finance Matters

- (i) To consider a request from Kent Air Ambulance for a grant
Following discussion it was agreed to donate £50.00.
- (ii) Members approved the following payments:

Cllr Miss Grundy	£ 18.00	Mileage Allowance
HMRC	£ 62.60	PAYE February
Parish Clerk	£ 19.22	Expenses & Stationery
Parish Clerk	£ 66.56	Back Pay
- (iii) Members approved the draft End of Year Payment Sheet and Draft Level of Reserves
- (iv) To approve the End of Year P60 and consider notification of new pay scales back dated from April 2021 to March 2022.
 - Members approved the P60 for 2021-2022 provided by our accountants, which tallied with our end of year staffing figures.
 - The Clerk explained that each year end the National Joint Council, NALC and ALC review clerks' salary scales. Any increase in the figures is back dated to April 1st of the previous financial year. The Clerk's SCP has increased by 0.32p, multiply this by the number of hours worked per week multiplied by 52 weeks, which results in the amount of back pay due.
 - The Clerk further explained that this review has also increased the estimated staffing budget by £75.00 for 2022-23. It was proposed and seconded that both the back pay and the increase in the staffing budget are approved. On being put the motion was carried.
- (v) Draft End of Year Accounts and to approve Certificate of Exemption re Annual Audit.
Members approved the draft end of year accounts and signed the Certificate of Exemption.
- (vi) Canterbury City Council Capital Grant
The Clerk advised that we have had our application for a CCC grant approved in the sum of £1365.32. Members to re-check the appropriate locations.
- (vii) Speedwatch Equipment Grant
The Clerk has twice requested a formal copy of the KCC Grant Application form but has still not received it. She has asked Cllr Sole to look into the matter for us.
- (viii) To amend the signatories for the NS&I account
This item to be deferred as the Clerk needs to check the current signatories with NS&I.

- (ix) Further letter to the bank re change to standing order
It was proposed and seconded that the standing order payment to Mrs SCD Shaw be amended to 1st of each month and that the payment due on 1st May 2022 be amended to include the shortfall in the April pay and thereafter, commencing 1st June 2022 to the correct payment figure until further notice.

5. Planning Matters

- (i) CA/22/00397 Court Barn, 2, Stuppington Court Farm, Merton Lane, Lower Hardres
Application for Listed Building Consent for external and internal alterations including enlarging window openings to the side and rear and replacement joinery.
Members did not raise any objections.
- (ii) To consider any applications received since publication of the agenda.
There were no extra items
- (iii) To consider any feedback from CCC regarding the draft design statement
A member having sent his draft design statement to CCC, a reply was received inviting Cllr Beaumont, the Chairman and Clerk to an on line meeting to be held on 21st April 1pm to 2pm. They have also sent a link to the NPPG for comparison.

6. Planning Decision Granted

- (i) CA/22/00013 The Glebe House, School Lane, Lower Hardres, Canterbury, Kent.
New roof to replace existing, the introduction of a new first floor, roof lights, dormer window and a gable door to the existing garage. Granted by CCC.
- (ii) CA/21/02116 Installation of polytunnels
Nackington Farm, Church Lane, Nackington CT4 7AF. Granted by CCC

7. Local Needs Housing/Affordable Housing in the Parish

This item to remain on the agenda until we have met with Mr Baker-White and his agent.
It was agreed to invite them tour May meeting to be held on 25th May.

8. Highway Issues and PROW

A member stressed the importance of driving carefully along Bridge Road as some drivers are now using the road as a timed race track. This was also confirmed at the Annual Parish Meeting by the speedwartch co-ordinator.

9. Correspondence, Publications and other matters of an urgent nature

10. To Confirm the Date of the next meeting as 25th May 2022 at 5pm

Signed.....Date.....