

LOWER HARDRES AND NACKINGTON PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON LINE VIA ZOOM ON
TUESDAY 12TH MAY 2020

1. Apologies for Absence

Cllr Moore sent his apologies that he is unable to join the meeting until 11.15am
No member of the public requested to observe the meeting.

2. Annual Parish Council Meeting and Chairmanship

The Clerk repeated that Parish Councils have been advised that due to the coronavirus pandemic they need not hold their AGM this year and that the current Chairman and Vice Chairman remain in office until May 2021. On being put to the vote this was accepted. It was also agreed that the Vice Chairman take this meeting.

3. Declarations of Interest and completion of Disclosable Pecuniary Interests Register

There were no declarations of interest.

4. To Approve the Minutes of the last Parish Council Meeting and Matters Arising.

Minutes of the meeting held on 28th April were approved and will be signed by the Chairman as a true and correct record.

Item 3 Matters Arising PROW: The Clerk explained that in consultation with the Chairman she had altered wording to include that a second letter from a landowner had been passed to the KCC PROW team as they are now handling the matter.

5. Finance Matters

(i) To approve the following invoices for payment

Came & Co	£ 460.54	Annual Insurance
Mike Harris	£ 233.24	Management of Website
HMRC	£ 62.60	PAYE – April
Parish Clerk	£ 15.56	Expenses & Stationery – March/April

It was agreed Cllr Taylor liaise with Mike Harris re Website Accessibility and prices for his service

(ii) It is not known yet whether we have received the Precept for 2020-2021, once we receive the next bank statement the amount will be clear.

(iii) To complete the Annual Audit Certificate of Exemption

The Clerk explained that regulations no longer require Smaller Authorities with receipts and payments individually of less than £25000.00 to submit their papers to the External Auditor, apart from a few and if circumstances require this. However, the original and signed copy of the Certificate of Exemption is required by the External Auditor by 30th June 2020. It was proposed and seconded that the Certificate of Exemption be approved and signed by the Chairman and Clerk, on being put the motion was carried.

(iv) End of Year Accounts, Annual Governance & Accountability Return, Sections 1&2

The clerk advised that due to COVID-19 there have been alterations in the dates for the completion and submission of the End of Year accounts and the Annual Governance and accountability Return 2019-2020, which have all been put back by two months. The 30 working days Public Inspection period this year does not have to comply with the inclusion of the first 10 days of July but must have a starting date of no later than the 1st September. However, it was proposed and seconded that if possible we hold the Public Inspection from 1st July to 11th August.

The Clerk then asked that items v, vi and vii be deferred to the June meeting. It was proposed and seconded and on being put the vote was carried.

(v) Section 1 – Annual Governance Statement & Accountability Return 2019-2020.

As above, deferred to next meeting

(vi) End of Year Accounts 2019-2020. As above, deferred to next meeting

(vii) Section 2 – Annual Governance Statement & Accountability Return 2019-2020.

As above, deferred to next meeting.

- (viii) Cllr Taylor has been in contact with Zoom who indicate they are unaware of a reduction for Parish Councils, however they suggest we contact their team dealing with their discounted scheme, but it will cost us to join and then it appears the rate is higher than we would normally pay. It was agreed that we carry on with our current set up to book two separate sessions, although so far we have not gone over the 40minute deadline.

6. Planning Matters

There were no planning applications to consider

7. Planning Decisions by CCC

There were no CCC planning decisions to note

8. Highway Issues and PROW

Members noted that although there were fewer vehicles on the road at present, vehicles were travelling at very high speeds. Unfortunately the police are currently not monitoring speeds due to covid-19 and the lack of manpower. Due to lockdown it is advisable that our speedwatch team do not meet until it is safe to do so.

9. Correspondence, Publications and any urgent matters

There were no other issues raised

10. Confirmed the date of the next remote meeting as 9th June 2020 at 11.15am

The meeting closed at 11.40am

Signed.....Date.....